

NOTICE  
NO. 45-

# 45-

LOGISTICS

**REVIEW OF REAL PROPERTY  
TO DETERMINE EXCESS HOLDINGS**

1. General: The Director, Bureau of the Budget, has requested the Heads of Executive Departments and Establishments to take necessary action to identify and declare as excess any real property now held, but not needed. This Notice states the criteria to be applied, and outlines the method of implementation in order to assure compliance by this Agency.

2. Criteria: Subject to Agency security requirements, the following criteria are established and are to be used in reviewing the real property holdings of the Agency within the Continental United States to determine which properties shall be disposed of as excess:

a. They are not being used by the Agency and there are no approved plans for future use.

b. Substantial net savings to the Government would result if properties used for essential purposes were sold at their current market values and other suitable properties of substantially lower current values were substituted for them.

c. The costs of operation and maintenance are substantially higher than for other suitable properties of equal or less value which can be made available by transfer, permit, or purchase.

d. They are being leased to private enterprise, but could be sold under provisions of the leases and in accordance with existing laws, if the Agency's requirements for goods or services produced on such properties would be met satisfactorily with the properties in private ownership.

e. They are being used by the Agency to produce goods or services which are available from private enterprise, except when it is demonstrated clearly in each instance that it is not in the public interest to obtain such requirements from private enterprise.

NOTICE  
NO. 45-

N 45-  
LOGISTICS

3. Responsibilities:

a. The head of each using component is responsible for reporting through channels to the Director of Logistics, with appropriate recommendations, any real property holdings under his control which meet the above criteria. In cases requiring financing or legislation for acquisition of substitute property, recommendations for such action should contain data adequate to justify the proposal, including estimates of replacement costs and anticipated net savings.

b. The Director of Logistics is responsible for maintaining a continuing review of all real property holdings of the Agency in order to determine any property meeting the above criteria, with the objective, generally, of declaring excess any property meeting such criteria. An initial report of the results of this review will be submitted to the Deputy Director (Support) not later than 15 January 1956, and annually thereafter.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

L. K. WHITE  
Deputy Director  
(Support)